How To Create A Digital Signature And Sign A Document With Adobe Reader XI

How To Create A Digital Signature In Adobe Reader XI

(1) Open Acrobat Reader XI and navigate to the Preferences menu as shown below
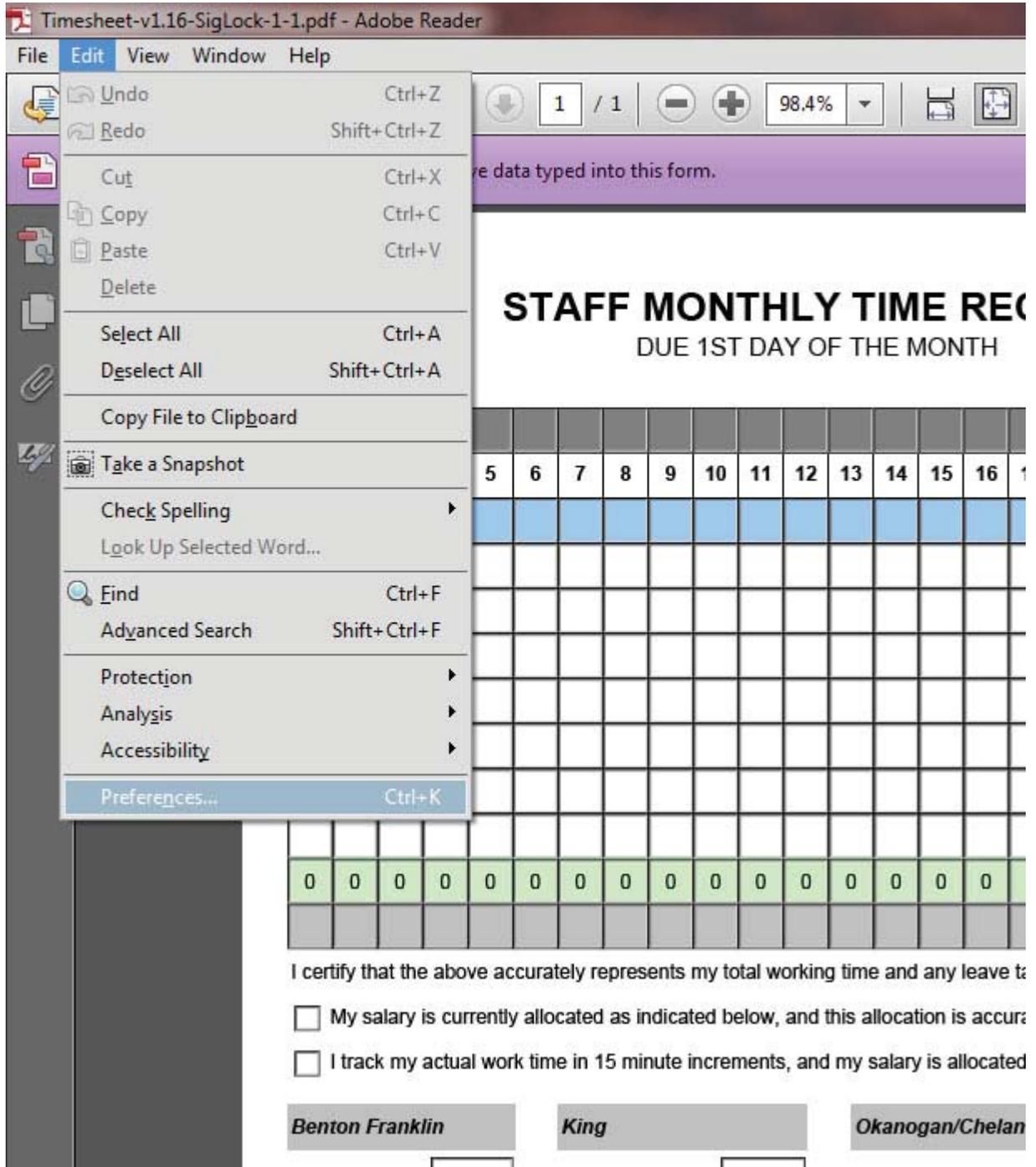
(2) Choose 'Signatures' from the 'Categories:' menu on the left. Next to the 'Identities & Trusted Certificates', click 'More..'
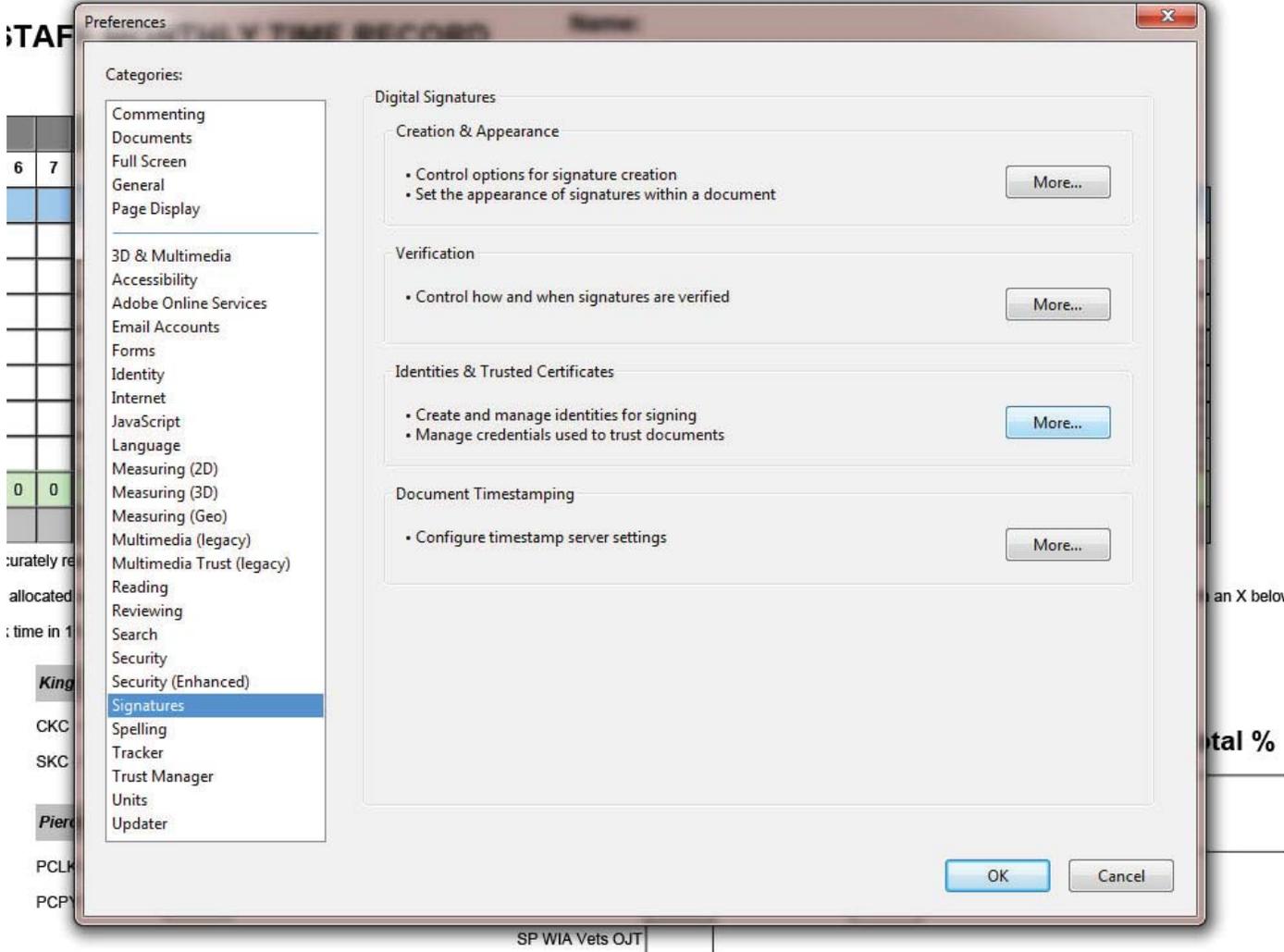
(3) Click 'Add ID' as show below.
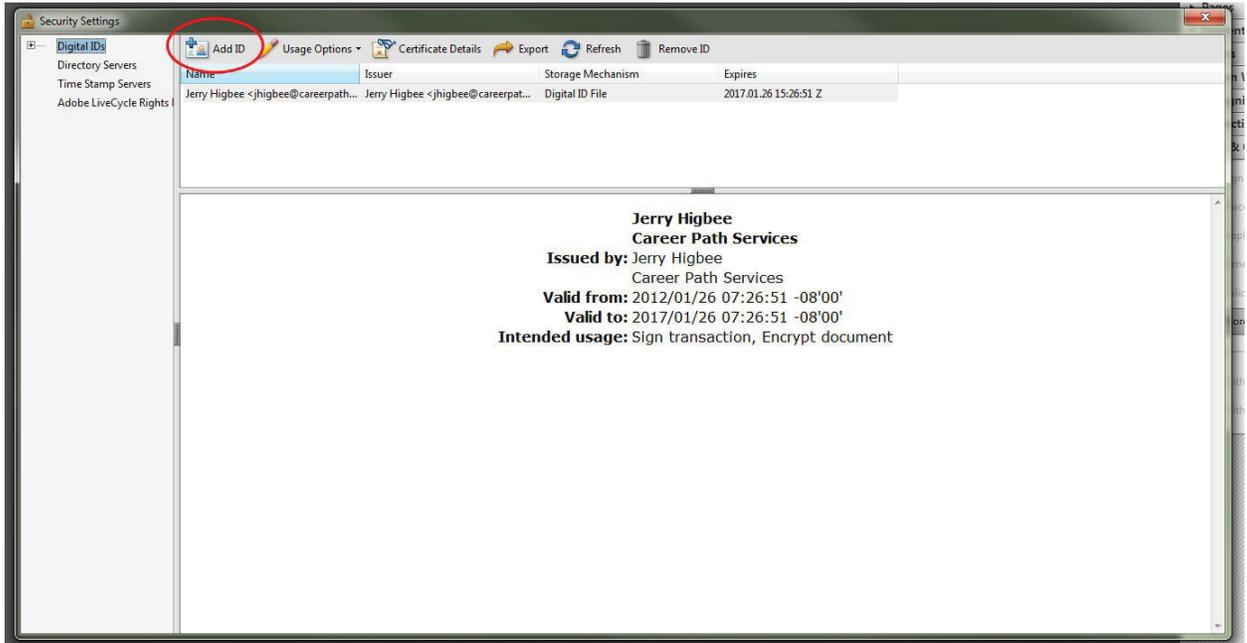

(4) Select 'A new digital ID I want to create now. Click Next.
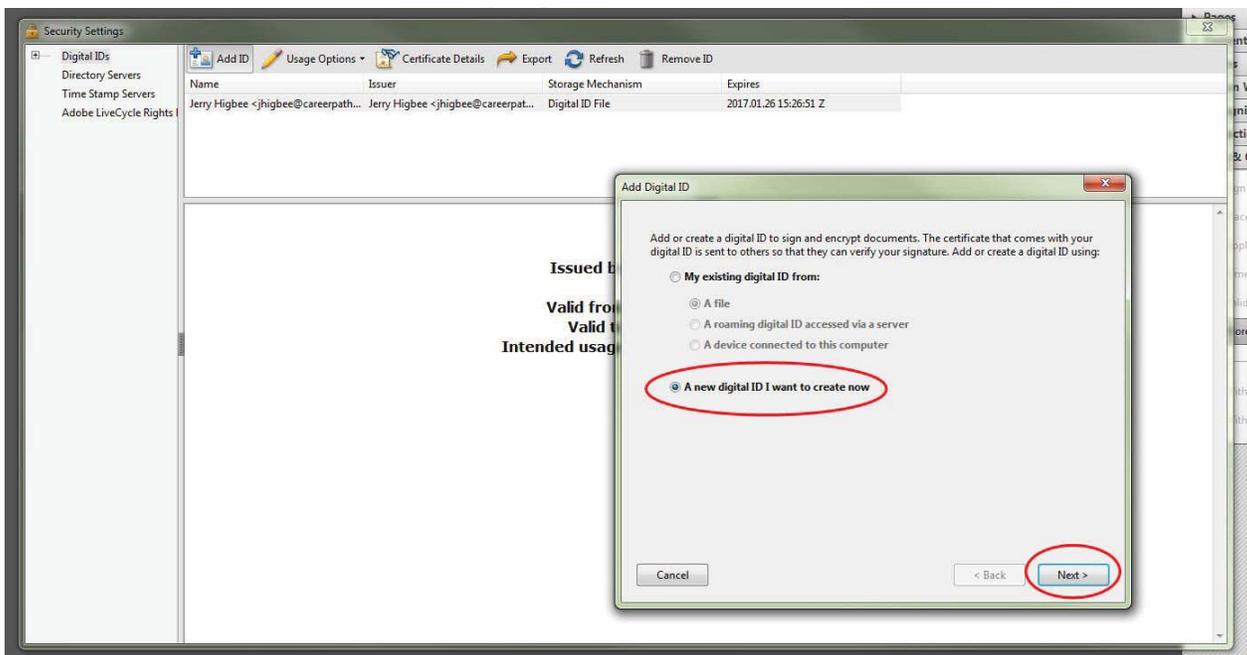
(5) Ensure 'New PKCS#12 digital ID file is selected. Click Next.
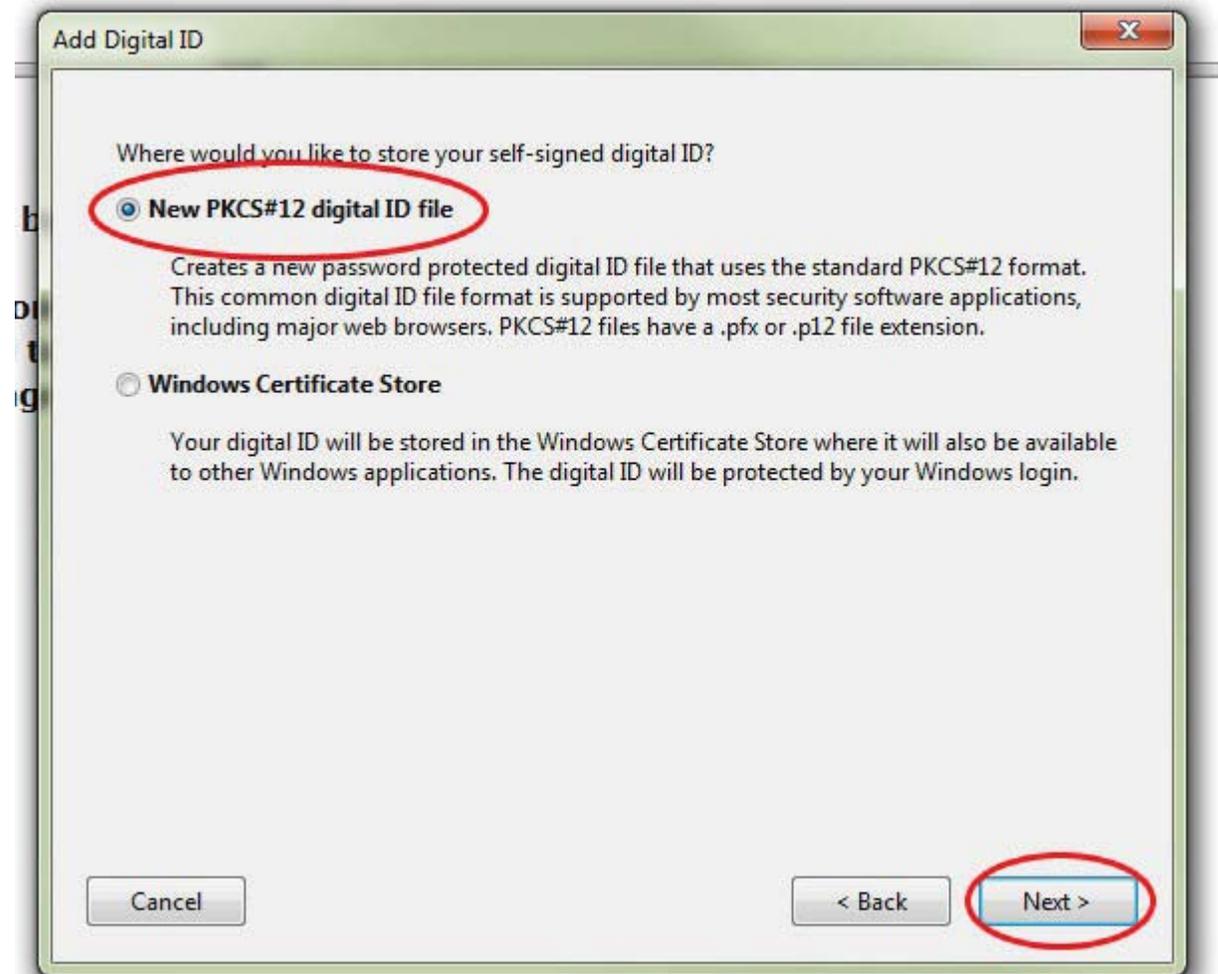
(6) Fill out the highlighted portions of the window below using the instructions provided in red. Do not change *Country/Region*, *Key Algorithm*, or *Use digital ID for.* Click Next.

(7) Choose a password for your digital signature. If you forget this password, you will have to create a new digital signature. There is no password recovery mechanism when you lose the password for your digital signature. Click Finish.